**Urban Corps of San Diego County**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #5 – Narrative does not support the selections. Applicant is considered a “First Time Applicant”.
* #13 – Applicant must verify responses by final submission.

**Restoration G23-04-91-R01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* Applicant must clarify how “wind-blown debris” and/or “illegal dumping” is related to the OHV activity within the Project Area. In addition, Applicant must clarify what “perform access road repairs” is, as it appears to be a Ground Operations activity. Lastly, Applicant must clarify what "materials will be purchased directly by City staff or supplied by the contractors" means, as they have request materials and supplies within the Project Cost Estimate.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff – All line items – Applicant must provide the duties and/or activities to be performed on the Project.
* Contracts #1 “In kind staff time for Urban Corps” – Staff match time must be moved to the Staff category. In addition, Applicant must provide the duties and/or activities to be performed on the Project.
* Contracts #2 “In kind staff time for the San Diego” – Applicant must add information to explain what duties and/or activities the contractor will perform on the Project.
* Materials / Supplies #2 & 4 – Applicant must move these line items to the Equipment Use Expenses category. In addition, Applicant is reminded Equipment purchased through the Grants Program are not eligible for a use fee. Applicant must clarify if Equipment were acquired through the Grants Program.
* Materials / Supplies #7 “PPE and water coolers” – Water coolers are considered an indirect expense as they do not directly relate to the completion of the Project. Applicant must move the verbiage for this item and the cost associated with it to the Indirect Costs category.
* Others #1 “Porta potty rental” – Line item is considered indirect as it does not directly relate to the completion of the Project. Applicant must move this line item to Indirect Costs category.
* Others #2 “Mileage (60 miles roundtrip, 2 vehicles)” – Applicant must move this line item to the Equipment Use Expenses category.

***Evaluation Criteria***

* #6 – Narrative does not support the selection. The selection is unclear as the Applicant has received Restoration funding in the Otay area. Applicant must clarify if will be applying for future funding in this Project Area.
* #10 – The narrative does not support the selection. The “underlying problem that resulted in the need for the Restoration Project” has not been resolved as illegal access is ongoing.
* #11 – Project Description section does not support “1 - 10 acres within the Project Area” of sensitive habitats which will be actively restored within the Project area. It is not clear if the areas listed are “sensitive habitats”. Applicant must provide additional details in this section to support the selection.

**Restoration G23-04-91-R02**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff – All line items – Applicant must provide the duties and/or activities to be performed on the Project.
* Contracts #1 “In kind staff time for Urban Corps” – Staff match time must be moved to the Staff category. In addition, Applicant must provide the duties and/or activities to be performed on the Project.
* Contracts #2 “In kind staff time for the San Diego” – Applicant must add information to explain what duties and/or activities the contractor will perform on the Project.
* Materials / Supplies #2 “watering truck and water use” – Applicant must move this line items to the Equipment Use Expenses category. In addition, Applicant is reminded Equipment purchased through the Grants Program are not eligible for a use fee. Applicant must clarify if Equipment were acquired through the Grants Program.
* Materials / Supplies #8 “native plants (1-gallon plants) – Quantity (QTY) does not match what the Applicant stated in Project Deliverable #10, “We will be restoring the areas with 400 1-gallon native plants”. Applicant must clarify the quantity to ensure consistency within the List of Project Deliverables #10.
* Equipment Use Expenses #1 “Porta potty rental” – Line item is considered indirect as it does not directly relate to the completion of the Project. Applicant must move this line item to Indirect Costs category.
* Others #2 “Mileage (60 miles roundtrip, 2 vehicles)” – Applicant must move this line item to the Equipment Use Expenses category.

***Evaluation Criteria***

* #2 – Narrative does not support the selections. Applicant must explain the type and severity of impacts that might occur if the Project is not funded for the selections. In addition, Applicant must identify the sensitive areas that would be adversely impacted if the Project failed to be funded.
* #8 – Narrative does not support selection. Applicant did not identify partners that will actively participate in this Project.
* #10 – The narrative does not support the selection. The “underlying problem that resulted in the need for the Restoration Project” has not been resolved as illegal access is ongoing.
* #11 – Project Description section does not support “1-10 acres within the Project Area” of sensitive habitats which will be actively restored within the Project area. Monitoring, installing signs, and barriers are not considered active Restoration activities. Applicant must remove the selection.
* #12 – Narrative does not support selection. Applicant must provide additional information to support current legal/illegal OHV Recreation is occurring within the Project Area.

**Restoration G23-04-91-R03**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff – All line items – Applicant must provide the duties and/or activities to be performed on the Project.
* Contracts #1 “In kind staff time for Urban Corps” – Staff match time must be moved to the Staff category. In addition, Applicant must provide the duties and/or activities to be performed on the Project.
* Contracts #2 “In kind staff time for the San Diego” – Applicant must add information to explain duties and/or activities the contractor will perform on the Project.
* Materials / Supplies #2 “watering truck and water use” – Applicant must move this line items to the Equipment Use Expenses category. In addition, Applicant is reminded Equipment purchased through the Grants Program are not eligible for a use fee. Applicant must clarify if Equipment were acquired through the Grants Program.
* Equipment Use Expenses #1 “Porta potty rental” – Line item is considered indirect as it does not directly relate to the completion of the Project. Applicant must move this line item to the Indirect Costs category.
* Others #2 “Mileage (60 miles roundtrip, 1 vehicles)” – Applicant must move this line item to the Equipment Use Expenses category.

***Evaluation Criteria***

* #2 – Narrative does not support the selection. Applicant must explain the type and severity of impacts that might occur if the Project is not funded.
* #8 – Project Description section does not support the selection. It is unclear if the Los Penasquitos Friends Groups will actively participate in this Project.
* #10 – The narrative does not support the selection. The “underlying problem that resulted in the need for the Restoration Project” has not been resolved as illegal incursion is ongoing.
* #11 – Project Description section does not support “1-10 acres within the Project Area” of sensitive habitats which will be actively restored within the Project area. Monitoring, installing signs, and barriers are not considered active Restoration activities. Applicant must remove the selection.
* #12 – Narrative does not support selection. Applicant must provide additional information to support current legal/illegal OHV Recreation is occurring in the Project Area.